

APPLICATION FOR FOOD PROCESSING OR FOOD STORAGE LICENSE

Mail Application & Payment to:

Kansas Department of Agriculture
Records Center – Food Safety & Lodging
109 SW 9th Street, 3rd Floor
Topeka, KS 66612
(785) 296-7430

PLEASE PRINT CLEARLY

ESTABLISHMENT INFORMATION

Establishment Name / DBA: _____ Phone: _____
Establishment Address: _____ Fax: _____
City, State, Zip Code: _____ County: _____
Opening Date: ____ / ____ / ____ Email Address: _____

OWNERSHIP INFORMATION

(READ CAREFULLY: Please list corporation, partnership, partners or individual owner)

Owner: _____

☐ Individual / Sole Proprietor ☐ Partnership (LLP / LP) ☐ Corporation (Corp. / Inc.) ☐ LLC

Federal Tax ID #: _____ Individual Owner's SS #: _____

Contact Person: _____ Phone: _____

OPTIONAL MAILING ADDRESS

Mailing Address: _____

City, State, Zip Code: _____

Mail License To:

____ Establishment ____ Optional Address

Mail Renewal To:

____ Establishment ____ Optional Address

I agree as a condition to the granting of a license to comply with and abide by all the terms of the Kansas Food, Drug and Cosmetic Act, the Food Service and Lodging Act and the rules and regulations prescribed thereunder. I declare the above statements are true, complete and accurate to the best of my knowledge.

Signature

____ / ____ / ____
Date

Printed Name

Title (owner, president, treasurer, etc.)

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Inspector: _____

Inspection Date: ____ / ____ / ____

Task Assigned: ____ / ____ / ____ RAC: _____

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License # _____

Date Issued: ____ / ____ / ____ Initials: _____

Please check the appropriate box(s) below.

A separate application and fees will need to be submitted for each location needing a license.

NOTE: ALL new applications require an application fee and a license fee.

Make checks payable to: Kansas Department of Agriculture or KDA

A credit card payment form can be downloaded at: http://www.ksda.gov/records_center/content/286

1. Food Processing Plant: Manufacturing, preparing, packaging or labeling includes cooking, canning, extracting, extruding, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, packing, bottling, packaging, or any treatment or preservation process; the receipt and salvaging of distressed food for sale or distribution to other business entities such as food establishments, food warehouses and other food processing plants.

	<u>Application Fee</u>	+	<u>License Fee</u>	=	<u>Total Fee Due</u>
___ Less than 1,000 square feet	\$ 100.00 (FPN)**		\$ 80.00 (PL1)**		\$180.00
___ 1,000 to 5,000 square feet	\$ 100.00 (FPN)**		\$ 135.00 (PL2)**		\$235.00
___ 5,001 to 10,000 square feet	\$ 100.00 (FPN)**		\$ 190.00 (PL3)**		\$290.00
___ 10,001 to 50,000 square feet	\$ 100.00 (FPN)**		\$ 245.00 (PL4)**		\$345.00
___ more than 50,000 square feet	\$ 100.00 (FPN)**		\$ 300.00 (PL5)**		\$400.00

Please check the box(s) that describes the primary type(s) of business that you operate within the facility:

___ Food Manufacturer	___ Pet Food Manufacturer
___ Mill/Elevator	___ Meat Processor
___ Soft Drink/Soda Bottling Plant	___ Food Salvor
___ Winery	___ Ice Plant
___ Brewery	___ Cider Mill
___ Food Repacker	___ Sprouter
___ Bottled Water	___ Fruit and Vegetable Market
	___ Other _____ (Please Specify)

2. Food Storage Facility: Storing includes any premises, establishment, building, room area, facility, or place, in whole or in part, where food is stored, kept, or held, regardless of whether the food is temperature controlled, for distribution to other wholesalers, to retail food stores, food service establishments, or any other facility which sells or distributes to the ultimate consumer.

	<u>Application Fee</u>	+	<u>License Fee</u>	=	<u>Total Fee Due</u>
___ Less than 1,000 square feet	\$100.00 (FVN)**		\$ 50.00 (WL1)**		\$150.00
___ 1,000 to 5,000 square feet	\$100.00 (FVN)**		\$ 75.00 (WL2)**		\$175.00
___ 5,001 to 10,000 square feet	\$100.00 (FVN)**		\$105.00 (WL3)**		\$205.00
___ 10,001 to 50,000 square feet	\$100.00 (FVN)**		\$140.00 (WL4)**		\$240.00
___ More than 50,000 square feet	\$100.00 (FVN)**		\$180.00 (WL5)**		\$280.00

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FPN _____
PL _____

Check # _____

FVN _____
WL _____

Transaction # _____ Total _____